

DRAFT

Present

Bethan Rees Jones

Gareth Hughes

Lyn Jones

Elsbeth Thomas

Jean Edwards

Dewi Williams

Apologies

Jane Johnson

Graham Johnson

*Note: Items 9 & 10 were taken first. After these items were completed, Lyn Jones gave her apologies and left*

Frances Voelcker, secretary

1. Apologies: Graham Johnson & Jane Johnson sent their apologies (unwell); Carol Hayes sent her apologies (undergoing treatment); Alwyn Gruffydd is away.
2. Minutes Trustees' meeting of 11/10/10: *proposed correct*: Jean Edwards; *seconded*: Elsbeth Thomas
3. Matters arising:
  - i.) *Lleiflor* – Gareth reported that the track at the rear of the building had been increased in width by increasing the thickness of the retaining wall supporting the track, so bringing it closer to the building. It is not known if this is strong enough to support the vehicles needed to access the watercourses for maintenance; or if the works carried out are now in conformity with the planning conditions.
4. Church property: Frances Voelcker reported that
  - i) Snow had prevented the boiler being services before Christmas; she will re-arrange this.
  - ii) The area of rot found in one of the Ash trees on the north side of the carpark was inspected by Paulo Bavaresco, the tree specialist. He advises that the tree canopy is good; the amount of healthy timber in the trunk is adequate structurally; that his survey covers immediate action; action within 3 months; action within 1 year, reconsider in five years. This tree falls into the five-year category.
  - iii) FV advised that it would be wise to appoint a deputy in the role of property manager, so that there is another person familiar with the cycle of insurance/inspection/ maintenance/ servicing and tenant liaison as well as herself.
5. Gardens: Frances Voelcker reported that, due to severe frost, only she attended the Workday on 27 November 2010. She cleared the paving slabs along one side of the burials area, and picked up rubbish.
6. Tannery: Frances Voelcker reported no planning application has been submitted and no action is under consideration by County. Trustees discussed the possibility of identifying an alternative site for Colin Jones Rock Engineering, so releasing the Tannery site; or, of negotiating a lease with them for the tannery, with forecourt access route, while they remain on a smaller part of the site. Bethan Rees Jones suggested that one of the work compounds of the bypass contractors might present a suitable alternative site.
7. Peniel: Gruff Owen has confirmed that the WRBT is keen to take part in the 200 year celebrations, and to allow an exhibition to take place in the chapel. (Note: exhibition currently proposed to be held in Market Hall, former Siola shop, but consent from Tremadog estate awaited)

8. CCT Booklets.

- i) Elspeth reported no further sales since last report.
- ii) FV has received written consent from Elisabeth Beazley to reproduce her leaflet. EB sent 3 copies of the old leaflet for sale prior to reprint, and asked for a copy of the new imprint. Snowdonia Press has quoted £238 for £250 copies. FV has contacted Ffestiniog Railway historian and archivist to ask if they have better images, but they have not responded. FV will go to Archives in Caernarfon as it is urgent now that a reprint with better images is available.
- iii) FV to write to Elisabeth Beazley to invite her to garden party; or, if unable to attend, to send a few words to be read out.

9. End of Year Accounts & AGM

- i) Lyn Jones handed income and expenditure accounts to Frances Voelcker. FV will arrange to have these checked and presented in the format required by Companies House. FV's time sheets and costs were submitted to Lyn and to the chair before the end of the financial year. These were tabled for information, and approved *nem con*
- ii) Date for AGM 22 February 2011, at 7.00 p.m. with trustees meeting before this at 6.00.  
Bethan Rees Jones to prepare chair's report, FV to prepare financial report  
Bethan Rees Jones agreed to stand for reappointment as the chair for this celebratory year, but CCT must then elect a new chair (and so, identify one during this year.)  
Lyn Jones confirmed she is ready to be reappointed as treasurer, Frances Voelcker confirmed she is willing to be reappointed as secretary. The trustees to stand down this year will be Dewi Williams and Gareth Hughes – both agreed stand for re-election

10. Spring Open Day + Bicentennial Garden Party

- i) to be combined, on a Sunday afternoon, date to be Sunday 8<sup>th</sup> May OR Sunday 15<sup>th</sup> May subject to availability of Ysgol y Gorlan choir to sing; and tenants, Cartrefi Cymru, agreeing.

Bethan to contact school.

Lyn will make posters, organise chairs and tables, tea and squash.

Jean will organise a raffle.

Dewi and Gareth to devise a quiz based on close looking, walking round Tremadog.

Frances Voelcker to liaise with Cartrefi Cymru re Garden party and to agree a joint working party one or 2 weeks previously to prepare gardens.

General appeal for contribution of cakes

- ii) Ecumenical service confirmed for Sunday 11<sup>th</sup> September in former church: FV to write to Representative Body of Church in Wales to obtain their consent in line with covenant 2 of purchase

(Further Cob 200 celebrations organised by others were noted)

11. AOB: Bethan Rees Jones requested duplicates of planning application re gardens path and flagpole.

**12. Next Meetings: Trustees: 22 February 6.00**

**AGM: 22 February 7.00**