

# Cyfeillion Cadw Tremadog

Registered Charity No 1006196

Limited Liability Company Registered in Britain 2660688

## Annual General Meeting 2018/2019

held 25/02/20 in the Former Church, Tremadog

### Present

(Trustees)

Dewi Williams (chair)

Gareth Hughes

Elsbeth Thomas

Lyn Jones

### Apologies

(Trustees)

Bethan Rees Jones (unwell)

Aled Griffith

### Officers

Frances Voelcker (secretary)

Carol Hayes

Lizzie Wyn

### Apologies

(others)

Alwyn Griffith (County Councillor)

Maria Cook (Ffestiniog Travel)

1. Chairman's **welcome and apologies**.
2. **The Minutes of the previous AGM** held 25/02/2019 were presented by the Chairman in English. The Minutes were agreed correct, subject to the correction of three typos, *proposed*: Gareth Hughes, *seconded*: Lyn Jones.
3. **Matters arising**  
re item 7: possible new trustee, the secretary delivered copies of the charity's documents to Keith Roberts, but he did not respond to several contacts from her.  
  
re item 12: Elizabeth Beazley's nephew has deposited her archive with Portmeirion, whose archivist has recently sent a list. Frances Voelcker will scan this and share it, and put it onto the website.
4. **Chair's report**. The chairman read the report in Welsh. It is printed in both languages in the Annual Report.
5. **Lizzie Wynn of Bwyd Bendigedig Porthmadog Incredible Edible**. Lizzie explained that Incredible Edible is a movement to bring back productive gardening. In Porthmadog, it started when she got Emma Quaek's permission to use the then-abandoned raised beds and associated shed outside the Canolfan Glaslyn (leisure centre). By now about 20 volunteers are involved, meeting twice a week, and planting in patches of grass and verges from the railway station to the Glaslyn Centre, Tesco, the primary school Ysgol Eifion Wyn, and even tubs at the police station. They are aiming for a biodiversity corridor. They have recently received a £50,000 grant from the Welsh Government, and will set up a community composter.

Lizzie has spoken to people in Tremadog and knows of at least one who is keen to start gardening, She suggested CCT applied to Keep Wales Tidy for a “Food Growing Package” towards the costs of raised planters and fruit trees.

Lyn and Gareth each agreed that they could volunteer for approximately one hour per week. The initial purpose of any planting would be to support pollinators and to produce food.

Frances Voelcker will arrange to meet Lizzie Wynn to advise on how much cutting should take place.

The chairman thanked Lizzie Wynn for her contribution.

6. **Accounts.** Frances Voelcker explained the accounts. These were accepted, *proposed:* Elsbeth Thomas, *seconded:* Lyn Jones.
7. **Officers.** Dewi Williams was willing to be reappointed as chair; Frances Voelcker as secretary, and Lyn Jones as treasurer. All were re-appointed, unanimously.
8. **Finding new trustees:** Carol Hayes declined to become a trustee, as she is already serving as a trustee for several groups. However, she is willing to attend meetings and to support the trust. Dewi Williams thanked her for this. Carol suggested that Stuart and Liam (owners of the Fleece, the Madocks’ Rooms, and the Spar shop) might be willing to consider trusteeship. Dewi Williams, as chairman, will ask them.
9. **A) Maintenance of the former church building.**
  - i. Frances Voelcker reported that routine maintenance (servicing of the bell and clock; and of the lightning protection system) has been carried out
  - ii. Frances obtained quotations for removal of corroded galvanised metal mesh inside the tower louvres, some of which is falling in. Three tenders were received, to remove the old mesh check and treat the timber louvres with a preservative and to fix new stainless steel mesh inside the louvres to prevent birds gaining access to the upper tower room. While inspecting the upper tower room, it was noticed that the drain from the floor at that level has become blocked, so clearing the drain was added to the work.
  - iii. Lower tower room windows. On Monday 19 February, Maria Cook reported to Frances Voelcker that one of the pair of fixed west windows to the tower was blown in. She had arranged for both to be boarded up to prevent further damage by wind and rain, and because the georgian wired glass in the remaining window was cracked. Frances Voelcker has reported this to the Insurers, and has just asked for quotations from three builders, to repair the timber frames as necessary, and to reglaze both windows in clear laminated glass.
- B) Maintenance of the grounds**
  - i. Two litter picks, clearing of gulleys, and removal of rubbish from the ditch have taken place during the year
  - ii. *Trees* During the autumn the early loss of leaves from two trees confirmed the suspected disease in them so the five-yearly inspection of all the trees was brought forward. Tenders from arboriculturalists were obtained, and MWA who

submitted the lowest tender carried out the survey on 30<sup>th</sup> October. They recommended the felling of three trees, and lopping and shaping of several others. This work required planning consent as the trees are within the curtilage of two Listed buildings and within a Conservation Area. This was obtained while calling for tenders for the actual work, which had to be completed before 1<sup>st</sup> March to avoid disturbing nesting birds. The work was started on Monday 19 February.

10. **Tenancy.** The tenancy is going well, with no problems to report. Maria Cook took the initiative in an emergency in getting the tower windows boarded up. Frances Voelcker and the trustees noted their thanks.
11. **Booklets and Notelets.** Elsbeth Thomas reported that she has contacted the various outlets but sales are slower, and none has needed new stock. She will check again around Easter.
12. **Website & interpretative display in building.** Due to the other calls on her time (trees, tower louvre mesh, tower windows) Frances reported that she has still not had time to update the website beyond uploading recent minutes. The main task will be to scan archival documents and upload them, plus preparing a digital file of the images needed to renew the display, and obtaining quotations for printing them.
13. **Frances Voelcker's retirement.** Frances gave advance notice that she will be moving away in summer 2021, and no longer available as secretary. The chair asked that this be put on the Agenda for the Trustees' meeting in June. In the meantime, FV will ask solicitors and accountants if they know of a suitable person/people to carry out some of the secretarial roles (perhaps for a fee or an honorarium). In case no-one can be found, she will also investigate the possibility of amalgamating with another buildings preservation trust; winding up the charity and giving the building to the memorial hall; selling the building to the tenants or others. Cadw and Heritage Lottery Fund; and Charity Commission will need to be consulted on any of these changes.