

Cyfeillion Cadw Tremadog

Registered Charity no. 1006196 Limited Liability Company registered in Britain no. 2660688

Meeting of the Governing Body 26/06/20 ONLINE BY ZOOM

Present

Dewi Williams (chairman)
Lyn Jones
Gareth Hughes

Apologies

Bethan Rees Jones (Unwell)
Elspeth Thomas
Aled Griffith
Carol Hayes

Alwyn Gruffydd (County Councillor)

Frances Voelcker (Secretary)

1. Apologies were received via Dewi from Bethan Rees Jones. Confusion by Frances in setting up the date and time of the meeting on the online meeting app Zoom may have been the reason that Elspeth Thomas and Aled Griffith were unable to join us online.

2. Zoom: The chairman noted that this was the first time the Trustees have met using the online app Zoom, due to the ongoing covid-19 pandemic preventing meeting in person.

3. The **Minutes** of the previous meeting held 10/06/18 were read. These could not be approved formally as the meeting is not quorate.

4. Matters arising in Minutes of 15/10/19:

- i. Re item 3 i, Peniel. It was noted that Welsh Religious Buildings Trusts has still not erected a sign saying they own the building.
- ii. Re item 3 ii, New tree. Frances Voelcker has planted a Beech seedling from the path at the rear of the site, and planted this in the location of the damaged Oak sapling. It is protected with a metal cage. Despite the weeks without rain, it is doing well.
- iii. Re item 4 iii, Tree health and safety. Frances Voelcker reported that the Tree survey carried out by MWA identified a number of trees on site that should be felled, others that required removal of branches, thinning out etc. for balance or to prevent nuisance to pedestrians on the pavement. Tenders for the work were obtained from equivalent VAT-registered tree surgeons, consent was obtained from Gwynedd Council, and the work was carried out by Roundwood Tree Technology in the last week of February to avoid the start of the nesting season. This has been paid for. (Trustees were consulted by e-mail throughout the process.)
- iv. Re item 6, Workday. Litter picks took place in November and this spring.
- v. Re Item 7. Interpretative Sign. Frances Voelcker visited the printers in Penrhynudraeth to ask if they could quote for printing three large panels. They asked her to compile the required images digitally, and give the exact size of the panels for them to quote. She has not yet compiled the images.
- vi. Re item 8. Constitution. Frances confirms that the constitution allows trustees to alter the quorum to a lower number, but they must be quorate to make this alteration.

5. Landlord's responsibilities Frances Voelcker reported that the lowest tender to replace the mesh inside the tower louveres was supplied by Dyfrig Owen of Caernarfon but the covid-19 lockdown has

prevented him coming to carry out the work. He has said that he should be able to come to site in the week beginning 29 June and Lyn as keyholder is ready to let him in. He will also take down the boarding inside the broken tower windows, in order to measure and quote for the work of repairing/replacing the frames and replacing the glass. Frances approached three other contractors to quote for this work, but two were too busy to quote and one never replied. The window work may be covered by insurance and the insurers have been kept informed.

6. Tenants Frances Voelcker has spoken recently to Maria Cook (the tenant Ffestiniog Travel's office manager.) Most of their staff are on the government's furlough scheme. She says that the company has been severely affected by the covid-19 lockdown, and as their clientele is largely in the older age range, they foresee the effects lasting a long time. They are however planning for when they can restart, perhaps taking bookings for 2021. She comes into the building 2 or 3 times a week to collect post and check all is well.

7. Garden development plans Due to the covid-19 lockdown it has not been possible to meet the person keen to start gardening, or to develop the plans.

8. Booklets and Leaflets As Elsbeth Thomas was not present, there was no report

9. Litter pick & drain clearing Frances will consult trustees by e-mail to arrange a further litter-pick later in the summer /early autumn.

10. Website Frances has added Plas Tanyrallt to the local businesses, and contacted other businesses to check if they want their entries updated.

11. New trustee search

i. Frances has sent the constitution (Memorandum and Articles of Association) to Howard Mattingly and Mark White, owners of Plas Tanyrallt, following their expression of willingness to consider becoming Trustees in order to promote awareness of Tremadog's historic importance. They have acknowledged receiving the documents and are thinking about it.

ii. Dewi Williams will now approach Liam and Stuart (Spar stores and Post Office)

iii. Gareth Hughes will ask Matthew Fox (next door to Gareth)

12. Possible transfer of Assets (re item 13 in AGM draft Minutes from Feb 2020) In the event of the Trust closing down, Frances Voelcker could not find any all-Wales trust that might receive CCT's assets, as the trusts are all for another locality, or for a special type of building e.g. Redundant Religious Building that must be kept unaltered. She has contacted the network of Preservation Trusts, who confirm there is no suitable all-Wales Trust, and offered to ask around. She awaits further information.

Note: between this zoom meeting and writing up the Minutes, a reply suggesting further bodies to contact has been received. FV will now contact them.

13. Any Other Business None

14. Next meeting Frances will consult trustees by e-mail to arrange the next meeting, due in October. Meeting in person or by Zoom to be confirmed.