

# Cyfeillion Cadw Tremadog

Registered Charity no. 1006196 Limited Liability Company registered in Britain no. 2660688

## Meeting of the Governing Body 15/10/19

### Present

Dewi Williams (chairman)  
Elspeth Thomas  
Lyn Jones

Frances Voelcker (Secretary)

### Apologies

Bethan Rees Jones (Unwell)  
Gareth Hughes (Another engagement)  
Aled Griffith (Unwell)

Alwyn Gruffydd (County Councillor)

**1. Apologies** were received from Bethan Rees Jones, Gareth Hughes and Alwyn Gruffydd. (Aled Griffith sent apologies the following day.) It was noted that the quorum is four members, and only three were present so no matters may be decided formally this evening.

**2. The Minutes** of the previous meeting held 10/06/18 were read.

### **3. Matters arising in Minutes of 18/06/19:**

i. Re item 3.i. Peniel. It was noted that Welsh Religious Buildings Trusts has still not erected a sign saying they own the building. However, work is going on there currently. Enid Owen may know what this work is.

ii. Re item 3 iv. The oak sapling planted in July 2018 has been cut off again by the grass cutters, as it had no protective cage, and is now dead. Frances Voelcker will procure a protection, and another sapling, and replant.

Frances has not been up the bell tower ladder since visiting it with Aled, but she thinks the mesh to the louvres has not yet been replaced.

### **4. Landlord's responsibilities**

i. Frances Voelcker reported that the **clock and bell** have recently been serviced, and the invoice received. Lyn Jones, Treasurer, gave Frances a cheque to send in payment.

ii. Frances Voelcker reported that Maria Cook (the tenant Ffestiniog Travel's office manager) had passed on a copy of the **electrical** installation safety testing. This noted one circuit incorrectly labelled. Frances will ask if this is being addressed. Maria has confirmed that all the installations due for testing this year have been checked or will have been checked by the end of the year.

iii. **Trees.** Frances Voelcker reported that at least two of the trees in the grounds look diseased. She obtained a quotation for a tree survey from the local company TMN Arb, Paolo Bavaresco) that the trust had used up till now, for £660 + VAT; and from a new company, MWA, for £490 + VAT. Both are chartered arboriculturalists and carry insurance. Given the large difference in price, she asked MWA to carry out the survey, and this was scheduled arranged for 13 October.

**5. Booklets and Leaflets** Elsbeth Thomas reported that no further stocks had been taken by the various outlets. Payments received have been passed to Lyn Jones, the Treasurer.

**6. Work Day** Clearing rainwater gulleys, and litter-pick Saturday **23 November 2.00 to 4.00**

**7. Replacing interpretative display** Trevor Evans, Penrhyndeudraeth Industrial Estate ,was proposed as a company that could print a replacement. Frances Voelcker will enquire.

**8. Quorum and number of Trustees.** Once again the meeting was not quorate so cannot agree to change the quorum. Frances Voelcker will check the constitution, and if it is allowed, will draft and send to all trustees a proposal to reduce the quorum to three. Provided a majority agree, this will become the quorum.

In July Frances Voelcker delivered a copy of the Memorandum and Articles to Keith Roberts who had said he was willing to become a trustee. She had tried several times since to contact him, and left a message with his wife, but has not heard back, so it seems he does not want to become a trustee.

Dewi Williams offered to ask Carol Hayes if she would be willing to become a trustee again.

Frances Voelcker will try to contact Cywaith Buildings Preservation Trust to see if there is scope for amalgamating; Elsbeth will ask the Memorial Hall trust.

### **9. Any Other Business**

Frances Voelcker has just submitted an application to The Rebecca Trust for a grant.

She has made the annual return to Charity Commission; and put the Annual report and Accounts and the most recent minutes onto the website.

**10. Next meeting and AGM: February 25, 2020. 6.00**

**NB Gulley-clearing and Litter-pick 2 – 4 pm Saturday 23 November 2019**