

# Cyfeillion Cadw Tremadog

Registered Charity no. 1006196

Limited Liability Company registered in Britain no. 2660688

*Meeting of the Governing Body 05/06/17*

## Present

Dewi Williams  
Elspeth Thomas  
Gareth Hughes  
Lyn Jones

## Apologies

Bethan Rees Jones (Unwell)  
Jane Johnson (another meeting)

Other: Frances Voelcker (Secretary), Alwyn Gruffydd (County Concillor)

- 1. Apologies** were received from Bethan Rees Jones and Jane Johnson.
- The **Minutes** of the previous meeting held 06/02/17 immediately before the AGM were read.

*Proposed accepted correct:* Gareth Hughes; *Seconded:* Lyn Jones

- 3. Matters arising:** Frances Voelcker reported that as yet there has been no action on obtaining quotes for a re-valuation of the property.
- 4. End of Cartrefi Cymru Lease:** FV prepared a condition survey in April for Cartrefi Cymru, allocated responsibility for redecoration, repair of damage, and fair wear and tear. Some of the costs of redecoration (for instance in the entry lobby where water leaking from the tower above has cause damage) and some areas of fair wear and tear, (such as repainting radiator covers) will be paid for by CCT.

- 5. Lease, Deposit and IT for Ffestiniog Travel:** Frances Voelcker reported that on 5 June she received from CCT's solicitor (Philip George at Gamlins, Porthmadog) a draft lease and a draft Rent Deposit Trust Deed. She has sent these back with four minor queries on the draft lease, and expect that they will shortly be sent to Ffestiniog Holdings Ltd (Ffestiniog Travel).

FV further reported that a route for the IT cable to the first floor has now been agreed, so that Ffestiniog can proceed in obtaining a quotation from BT for the fibre-optic cabling they will need.

## **6. Landlord's regular tasks**

*Lift:* Next service expected in August

*Clock:* Clock hands and bell out of sync. FV has called Smiths of Derby.

*Boiler:* that the previous company has failed to respond to calls, and now the Ground Floor Boiler is not delivering hot water. FV has found a local plumber, Rodney Morgan of Penrhyndeudraeth who is registered to service this type of boiler, and he advised that it was a defective switch, but this model boiler is no longer manufactured. Despite cleaning, and fixing a replacement switch found on line, the boiler still defaults to only water or only heating. He advised that it is time to replace the boiler. Trustees Agreed.

*Electrics:* FV has reminded Falconers Electricals Ltd that they have still not carried out the annual service, and replacement of failed path lights.

*Lightning protection:* Next service expected in August

*Planned work - window repairs.* FV has contacted supplier recommended by Crittalls (the manufacturer of the windows) and awaits replies.

**7. Church Gardens and Open Day on July 2:** CCT is currently responsible for grass-cutting. FV will contact Danny Gilmore to ask him to cut the grass before July 2.

The Tremadog Fair is in the afternoon only, 2.00 – 4.00. Frances is not able to come, but will put up posters beforehand. Elsbeth will bring booklets and notelets to sell, Dewi will also be there.

**8. Website** Andy Jones has set up a new website, transferring as much as possible from the old website. He has shown Frances how to upload new material from the extensive paper archive she has. Andy has also put in sections about the existing businesses in Tremadog, and it will be for the Trust to go round these businesses, check and update the information, and ask for a small fee to support CCT. FV drew attention to the care and time Andy has donated, in recognition that this is a community website and we are all volunteers.

**9. Any Other Business:** Alwyn Gruffydd thanked the Trustees for allowing use of the grounds for the Easter Egg Hunt – almost 100 children took part. It was noted that Tremadog 200 group need to learn from the experience – it was too many children for the space.

**10. Next Trustees' Meeting: 10 October 2017, 6.00 p.m.**