

Cyfeillion Cadw Tremadog

Registered Charity no. 1006196 Limited Liability Company registered in Britain no. 2660688

Meeting of the Governing Body 10/06/19

Present

Dewi Williams (chairman)
Elspeth Thomas
Lyn Jones

Apologies

Bethan Rees Jones (unwell)
Gareth Hughes (Away)
Aled Griffith

Frances Voelcker (Secretary)

Alwyn Gruffydd (County Councillor)

1. Apologies were received from Bethan Rees Jones and Gareth Hughes. It was noted that the quorum is four members, and only three were present. No matters may be decided formally this evening.

2. The Minutes of the previous meeting held 22/10/18 were read.

Also the Minutes of the AGM held on 25/02/19 were read in order to review them while still fresh in the memory, although these will not be considered formally until the next AGM.

3. Matters arising in Minutes of 22/10/18:

i. Re item 3.ii. Peniel. It was noted that Welsh Religious Buildings Trusts has still not erected a sign saying they own the building. Trustees asked Frances to write to them.

ii. Re item 4: Lyn reported that she now checks regularly at the registered address (chipshop) to see if there is post.

iii. Re item 5 iii: Frances confirmed that the work to install boiler pressure rechargers in the kitchen has been carried out by Rodney Morgan at the tenants' expence.

iv. Re item 6: The oak sapling planted last summer has recently been cut off by the grass cutters. It was noted that it is re-growing vigorously from the base, so it was agreed to wait to see how it goes. Frances reported that Aled Griffiths said he will install a protective cage.

vi. Re item 7: Elsbeth reported that she has invoiced Browsers bookshop for booklets supplied to them.

vii. Re item 8: Open Days. Frances confirmed that she has notified both Cadw and Heritage Lottery Fund that in future the Trust will not hold regular Open Days, and now visits may be arranged by request. She has not received any response from either body.

viii. Re item 9: Website. Frances reported that the accounts up to the 2018 AGM (for 2016-2017) are now on the website. Once the correct accounts from the AGM in 2019 (for 2017-2018) have been reported to Companies House, she will upload these to the CCT website.

ix. Re item 10i: Standing Orders. Frances confirmed that she wrote to both Syd Caplan and Elisabeth Beazley to ask them to revise their standing orders to pay into CCT's new account. Syd Caplan has done so. Elisabeth Beazley's nephew wrote to say that she had recently died. In subsequent

correspondence he reported that he is making arrangements to deposit her considerable archive with the National Library of Wales.

4. Matters arising in Minutes of AGM 25/02/19

i. Re item 3: Change on-line version of Chair's report by deleting 'dirwy' and inserting 'cosb'

ii Re item 7: Elsbeth reported that Keith Roberts 29 Isgraig is willing to become a trustee, but cannot attend meetings on a Monday night. Frances will deliver a copy of the Constitution and consent and declaration forms to him.

iii.Re item 8: Landlord's responsibilities

a) **Rubbish pick** before Tremadog Ffair: afternoon **Sat June 29 starting at 2.00** Frances will contact Gareth, Aled and Ffermwyr Ifanc to confirm date to them.

b) Frances reported that she and Aled had recently inspected the bell chamber in the tower. The mild steel mesh inside all the louvres is so badly corroded that it is falling. Aled will measure and arrange for stainless steel mesh to be cut to size, and will then install it.

iv. Re item 9: Electrical Safety test. This is a tenant's responsibility, but following the liquidation of Falconers Electrical (who did the original installation, subsequent work, and have checked it annually since) Frances asked if Ffestiniog Travel, the tenants, had appointed a new company. This has been done (Aer). Verbally Frances understands that the report found one item recommended for improvement but nothing dangerous. She awaits the copy of the report.

v. Re item 14: Rebecca Trust and Town Council: Frances confirmed that she wrote on behalf of the trust to thank both bodies for their grants.

5. As all Agenda items had been covered by the discussions so far, only two further things were discussed:

i. It was noted that a second grass cut has recently taken place without further damaging the young oak.

ii. As this meeting is not quorate, it cannot change the quorum. However, as there are currently only six trustees, and ill-health prevents Bethan from attending meetings; and one or more of the other trustees is often prevented, it would be appropriate to consider reducing the quorum to three. This will be considered at the next meeting.

ii. Date of Next meeting: In October, date to be confirmed after Frances has contacted Keith Roberts.

NB Litter-pick 2 pm Saturday 29 June Friends and family welcome!