

## Cyfeillion Cadw Tremadog

Registered Charity no. 1006196

Limited Liability Company registered in Britain no. 2660688

Meeting of the Governing Body 14/07/11

DRAFT

Present

Dewi Williams  
Gareth Hughes  
Lyn Jones  
Elsbeth Thomas  
Jean Edwards

Alwyn Gruffydd  
Frances Voelcker, secretary

Apologies

Jane Johnson  
Graham Johnson  
Bethan Rees Jones

1. Apologies: Graham Johnson & Jane Johnson sent their apologies (other commitments); Bethan Rees Jones advised that she may be delayed, and meeting should start without her. Dewi Williams took the chair.
2. Minutes Trustees' meeting of 18/01/11: *proposed correct*. Gareth Hughes; *seconded*: Lyn Jones
3. Matters arising:
  - i.) *Lleifior* – Frances Voelcker reported difficulties getting response from Planning dept due to their out of contact policy:  
(*After Meeting:*  
*19/07/11 Planning Officer Gwyn Evans reports that consent for 2 dwellings was granted, subsequent correspondence with Planning dept on levels and landscaping. Planning dept did not issue a Stop notice. Highways issued an Enforcement but Highways/Environment Agency matters are out of his remit. He will check with Highways and get back to me. He has not done so an Gwynedd site shows enquiry "closed"*)
  - ii) *Ash Tree* – Frances Voelcker reported that she had reassured owner of the end house in Church Street who is concerned about the Ash tree, quoting Tree specialists report. She had not copied it to him as it is many pages long, some in colour. Alwyn Gruffydd suggested lending it to him: *Agreed*
4. Church property: Frances Voelcker reported that
  - i) Cycle of routine annual servicing/maintenance work is underway. Gareth Hughes agreed to be her deputy. FV to copy to him list of names and dates; they will meet and go over property together.
  - ii) WC cistern failed. Plumber from Blaenau Ffestiniog recommended by Pritchard & Griffiths had to make 2 visits, high hourly rate and milage costs. FV will use a more local plumber in future.
  - iii) Insurance: Brokers no longer agree to split premium into two payments to suit CCT's trading year. We have just paid part-year premium for 1 July 2011 – 30 Nov 2011. In Nov we will pay a full year's premium from 1 Dec 2011 to 30 Nov 2012
  - iv) Costs: FV tables a spreadsheet showing the annual costs to CCT of insurance, maintenance improvements and repairs. (*Attached*). Rent is £10,000 p.a. In

the years when full cycle of maintenance has been carried out, and including average improvements, costs are between £8k and £10k. The lift now has to be serviced twice a year.

- v) Tenancy: FV reminded trustees that the tenancy is for 5 years and will come up for renewal early in October 2011. FV has contacted several estate agencies and Peter Trumper, property manager at Snowdonia National Park Authority who was formerly a trustee, to assess general market rents. The tenants Cartrefi Cymru are a charity and CCT does not want to lose them. FV to check in lease who is responsible for internal decoration. (After Meeting: tenant is responsible) if CCT, to get quotes. It was agreed that FV should discuss with Cartrefi Cymru a) renewal; b) an uplift in line with market rents and CCT's increased costs c) redecoration (*After Meeting: tenant is responsible for maintaining decoration during tenancy; average inc in cost of living 8.5% over last 3 years – suggests increasing rent to £11,000 p.a.*)
- vi) Clock: (see attached reports on History; Current problems; Quote.) After careful consideration, particularly of the on-going hazards of leaving the clock in a location requiring someone to go up the ladder frequently, it was *Agreed*: the clock should be moved. A special appeal and fundraising activities will be needed to cover these costs: FV to look into possible sources of grant. FV to advise Pat Harper of this decision, to thank him for his kind offer, and to seek his support for the proposed alterations and display of the historic mechanism. FV to inform Malcolm Griffith and R B Joyce/Smiths of Derby;

#### 5. Gardens:

- i) As Bethan Rees Jones was not present, there was no update on progress with obtaining a quotation for the proposed path.
- ii) The Garden Party held on May 7<sup>th</sup> was very successful, with between 70 and 80 people of all ages attending. Although held on CCT's grounds it was a joint celebration with participation from many in the village through donations of food, loan of tables, chairs and urn.
- iii) The next event in the former church will be the Ecumenical Service on Sunday 11<sup>th</sup> September. Elsbeth and Gareth will arrange to borrow chairs again. Graham is arranging the service with help of Dylan the vicar (Church in Wales), all denominations to be invited to participate. FV to ask Cartrefi Cymru to cut grass before Tremadog 200 celebrations on 10<sup>th</sup> September.
- iv) Open Day to be in October – date to be confirmed when half-term dates known.

6. Tannery: Frances Voelcker reported difficulties getting response from Planning dept due to their out-of-contact policy: (*After meeting: 15/07/11 Wenda, planning department; phone call. Aneurin Parry is now Enforcement Officer. He told her that they couldn't do anything because the County would have to buy the building before it can serve a Repairs Notice. (FV: This is factually incorrect) FV later received an internal e-mail response from Aneurin Parry to say "he had discussed this issue previously with the enquirer." Gwynfor Roberts Conservation Officer responded to say Enforcement Officer had now changed. Owners have not made planning application nor will – not viable in current economic situation. County is monitoring situation structurally & re plant growth, remembering that bats and birds are in the building.*)

7. Peniel: Gruff Owen WRBT office has relocated to Peniel, following repairs to roof and electrics.

## 8. CCT Booklets. ISBN numbers

FV reported that the new edition of Elisabeth Beazley's booklet "A Taste of Madocks." booklets are now ready to print, having been proof-read by FV, Adam Voelcker, and Dewi Williams. Booklets do not have to have an ISBN number but this enables booksellers to find who publisher and distributor are. Since Elisabeth Beazley has given CCT consent to republish her book "Madocks and the Wonder of Wales" and to prepare a Welsh translation of it, having ISBN numbers might be an advantage. Lowest number of ISBNs that can be purchased by a publisher is 10. This would cost £118.68 (ie £11.87 per publication.) Lyn Jones confirmed General Account funds are sufficient

*Agreed:* FV to purchase a block of 10 ISBNs

## 9. Cob Bicentennial celebrations: Dewi Williams reported the embroidery (patchwork and embroidery quilt) is up in the school.

FV reported correct Madocks' armorial & flag. Jean and Elsbeth reported that Town Council had turned down proposal to put flagpoles (including Madocks' flag) on Bodawen roundabout) on advice of Highways who said flagpoles would create a hazard.

It was noted that next Tremadog 200 meeting will be in Institute on 21 July

## 10. Any Other Business

- i) Tarian insurance has approached CCT proposing sharing bonus paid to agent on selling a policy if sold to a person introduced through CCT. Trustees agreed this was not appropriate.
- ii) Mantell Gwynedd annual subscription £10. *Agreed*
- iii) APT subscription: 2011/2012 FV reported that APT is at a low ebb now. Trustees agreed she should check what if any activities in the pipeline that CCT would be able constitutionally to support; and come back to them..

## 11. Next Meeting: Autumn, to be agreed