

Cyfeillion Cadw Tremadog

Registered Charity no. 1006196

Limited Liability Company registered in Britain no. 2660688

Meeting of the Governing Body 17/11/15

DRAFT

Present

Dewi Williams, Chair
Elsbeth Thomas
Jane Johnson
Gareth Hughes
Bethan Rees Jones

Apologies

Carol Hayes
Lyn Jones

Alwyn Gruffydd

Absent

Aled Griffiths

Frances Voelcker, secretary

1. Notices and Apologies: Apologies were received from Carol Hayes and Lyn Jones, due to previous commitments, and from Alwyn Gruffydd who had to attend another meeting. The secretary had not been able to contact Aled Griffiths
2. Minutes Trustees' meeting of 23/07/15: Dewi Williams read through the Minutes.
Proposed correct: Jane Johnson *Seconded:* Elsbeth Thomas.
3. Matters arising:
Re Item 3 of previous matters arising: *Market Hall*. FV reported that she had checked archive photographs of the Market Hall. These showed that the side windows had been blocked previously so that although the new Gelli signs are a rather strong colour, to criticise them would engender bad feeling towards the trust. Trust welcomes the fact that the building is now in use. Therefore she has not contacted Gelli. As trustees had not been unanimously against the signs previously, FV's decision was accepted.

Re 6) of previous matters arising: *Tannery* Nothing new to report

Re 5 iii), An application to the Rebecca Trust was submitted but too late to be accepted. It was noted that Porthmadog Town council's deadline for applications is end December/early January

Re 6) The logs were sold to Julie, one of the Cartrefi Cymru staff for £70

Re 7) It was noted that the Craftworkers stands in the upper floor of the former church during the September Fair were very well attended, so that the historic display in the ground floor foyer curated by Dewi Williams was viewed and enjoyed by many.

Re 11 ii) *Smokers waste bin* FV reported that she had not yet looked into this, and will do so now.
4. Church property: Landlord's duties
Frances Voelcker distributed a spreadsheet setting out the actual annual expenditure on the former church property over the years, the income (rent, grants and donations) received each year, and the resulting surplus into the

maintenance/renewals fund. This year's expenditure includes routine servicing and maintenance charges, the quinquennial tree survey and surgery, repairs to vandalised lights, improvements to external lighting, the cost of clearing undergrowth in the garden, and property insurance.

- i. Re security door to porch: FV has received one quotation (for £1070.00 plus VAT) from Brunswick for supplying and installing the security door. She reported that Aled Griffiths had not been able to obtain a quote due to family illness of the metalworker he had approached. It was agreed that FV should obtain at least one other quotation for this work.
- ii. Re replacement of failed double glazing units and painting of external timber and metalwork: Aled Griffiths was not present to report on progress.

5. Church property: Gardens

- i) Application for Listed Building Consent was made to Gwynedd Council a month ago and the decision should be issued by 22 Dec at the latest. The Town Council has no objections to the proposed work.
- ii) FV showed trustees drawings and schedule of work for the paths, ramp, steps and planter. Trustees agreed tenders should be invited from Rhodri Rees-Jones, Berwyn Parry, and Glyn Owen, using these documents.

6. The Nursery woodlands Panagiotis Piottis, a student of Forestry at Bangor University, presented his project to the trustees, and requested their help. He needs as many responses as possible from people of all ages in the community about how they currently use the Nursery, and how they might like to use them. His project is to develop proposals for increased use and involvement, highlighting the potentials and the benefits. Although due to the requirements of his course, his proposals will be more ambitious than is likely to be possible to implement, he hopes they may be of help to the community. Pan distributed a questionnaire to trustees. It was suggested that he ask to leave questionnaires in Tremadog shop and the Chipshop, and contact Ysgolion y Gorlan, Eifion Wyn and Eifionydd. He should also send the questionnaire digitally to Bethan Rees Jones to pass to Tremadog 200.

7. Quaker use of the meeting room:

- i) FV tabled a report, (attached,) and offered to leave the room, declaring an interest as she is a Quaker. Trustees requested she stay. Dewi Williams read out the report. Trustees agreed that the Quakers may meet once or twice unofficially to see if the room and facilities suit them. If so, then FV is authorised to approach the Bishop of Bangor and the local vicar and to confirm with the Representative Body of the Church in Wales, to formalise the arrangement.
- ii) The tenancy is due for review and renewal in October 2016, so the question of the tenants subletting, and possible share of rental with the trust, should be considered then.

8. Any Other Business.

Secretary's expenses for the year. FV has sent a letter to Dewi Williams as chair setting out her expenses for the year and requesting payment. This was agreed unanimously.

9. Date & Time of next Trustees' meeting and AGM: 16 Feb 2016 Trustees at 7.00
AGM at 7.30