

Present

Bethan Rees Jones
Elsbeth Thomas
Gareth Hughes
Dewi Williams
Graham Johnson
Lyn Jones

Absent

Jean Edwards

1. Jean Edwards was not present

2. Minutes of 12/06/09: Agreed correct: proposed Elsbeth Thomas, seconded: all present

3. Matters arising:

- i. *Public Toilets:* FV advised that she had not yet actually sent letter to Cyngor Gwynedd. Due to limited public sector funding, it was agreed that the letter should be revised to request that alcohol hand cleaning equipment be provided (as in portaloos and at hospital bedsides) to avoid the costs of water supply and drainage.
- ii. *Security:* Bethan Rees Jones advised she had spoken to the Community Liaison officer asking them to keep an eye on the former church premises
- iii. *Gate padlocks:* FV reported that although she had agreed with tenants that they could fit a lock and chain provided they gave CCT a key, they have not purchased one to date.

4. Landlord's duties:

- i. *Clock* was serviced, has been paid
- ii. *Lift* was serviced, has been paid
- iii. Boiler service has been arranged
- iv. *Lightning conductor* earthing pad upgrade had been carried out, invoice received from Best
(*Note: Shortly after issue of cheque FV inspected lightning cables and discovered one loose, one missing exactly as prior to lightning conductor servicing and upgrade. Tenants reported that they discussed missing cable with Best's operatives. FV stopped cheque to Best while investigating.*)
- v. *Tree survey:* FV advised that as it is now 3 years since tree was last inspected, it would be advisable to commission a survey soon. She has obtained a quote from Paolo Bavaresco of Gardolbenmaen £560.00 Agreed.
- vi. *Electrical safety check and security lighting:* Following a reported attempt to light a fire in rear porch, and visit by the local Fire Officer, additional escape lighting/security lighting is advised at the rear (east end) of the building. FV has arranged to meet Falconers Electrical to discuss details of movement-sensor light and an external light on the emergency system to light the safe escape route via the carpark. Falconers to carry out routine electrical installation tests at the same time.

5. Gardens:

- i. *Development plans:* Gareth Hughes reported that he met Eric by chance in town and they agreed Eric would contact Gareth but he has not done so.
- ii. Bethan Rees Jones reported a "Keep Wales Tidy" fund up to £1,000 for community group; Paths work would be eligible. Work must be complete by March 2010. (*FV reported website address www.trefitaclus@gwynedd.gov.uk for this to Eric shortly after trustees' meeting*)
- iii. *Buried cremations:* Graham Johnson has not had the chance to talk to Aled Jones, vicar of Porthmadog due to latter's absence but Graham will see Aled later this week, and ask.

6. Tannery:

- i. Bethan Rees Jones reported that she and FV had met with Julie Jones, who agreed to meet Fred Taggart and Edward Holland of Prince's Regeneration Trust to inspect Tannery & site

and explore possibilities. This meeting took place. Taggart & Holland saw limited size of building, condition of site. Not possible to enter adjoining house Fron Haul due to brambles etc.

- ii. FV reported that Princes Regeneration Trust has suggested as first step commissioning an Options Appraisal (first step, before a full Feasibility Study) and obtaining a market valuation. Need to raise funding for Options Appraisal, £8-10k. Architectural Heritage Fund has agreed to help and PRT wants to approach Gwynedd Council for approx £2k. FV has asked Conservation Officer which section (Conservation? economic regeneration?) should be approached. PRT has someone to give a valuation without charge provided this is for use only by CCT & PRT, not for Rock Engineering's private use.

(Graham Johnson and Dewi Williams left for other meetings)

7. Peniel: FV reported that Gruff Owen of Welsh Religious Buildings Trust confirmed that the process of transfer of ownership from Presbyterians to WRBT is still underway but has been delayed due to queries. He hopes it will be completed by early next year.
8. Other planning matters
 - i. *Snowdon Lodge*: FV reported that she had checked with planners gain. They now confirm that "satisfactory" details have been received. These have not been seen.
 - ii. *Lleifior*: FV reported that Gwynedd council is proceeding with legal action against developers. It would be very helpful to them if they had photographs of the track to the rear of the new buildings prior to the works starting, and even earlier when it was more of a road, prior to it becoming a "green lane" .
9. CCT's Sales & website: Elsbeth Thomas reported that she is holding 23 of CCT's own booklets, plus unopened box; 17 of the Beazley booklets and 6 or 8 packs of notelets. *Website*: no change
10. FV submitted her costs for the year. It was agreed these should be paid. She also recorded the hours worked (not charged for).
11. Cob Bicentenary Celebrations
Bethan Rees Jones reported that an e-mail address has been set up for these, ideas and help invited: Cob200@hotmail.co.uk
(Gwenda Roberts & Sioned Roberts)
Lyn Jones agreed to help but declined to initiate
FV to send info on Madocks' motto, crest, colours
12. Any Other Business
 - i. *Dendro subs.* Bethan Rees Jones asked that the £10 subscription to the Gwynedd Dendrochronology Project on which that she and Dewi Williams represent CCT should be paid for by CCT. Agreed.
 - ii. *Porthmadog Maritime Museum* has been shut all summer, Eifion Davies in a home. Who are trustees? FV to check

Next Meeting: Early February to prepare for
AGM 16 or 23 February 2010