

Present

Bethan Rees Jones
Elsbeth Thomas
Dewi Williams
Lyn Jones
Jean Edwards
Graham Johnson

Apologies

Gareth Hughes

1. **Apologies:** Lyn Jones brought apologies from Gareth Jones who may be unable attend due to work
2. **Minutes of 20/10/08:** Subject to correcting name of councillor in item 3 to JUNE Jones, Minutes were approved, proposed by Dewi Williams; Nem Con

3. **Matters arising:**

Bin has been moved. (Trustees inspected the new location after the meeting, and agreed the new location was an acceptable compromise between the need for the bin to be nearer the arch while not obscuring sightlines for vehicular exit from the church grounds.)

Spar sign: FV has not yet written to the Conservation Officer. *FV to write*

Old Jail: Bethan Rees Jones reported that she has spoken to Alwyn Griffiths, County Councillor, who wants to meet the owner Billy Evans, and Gwynfor Roberts Conservation Officer, on site. *FV to write to Billy Evans to express CCT's interest in/concern at the condition of/ the jail, and offer to meet; FV to write to Gwynfor Roberts to ask him to take action re jail.*

Public Toilets: These are not on the list for closure, but have no hand basin in them. *FV to investigate the cost of installing a salvaged hand basin and write to ask this installed.*

Lleifior - houses on adjacent site. Barrister has advised Gwynedd Council that they have a strong case in enforcing removal of new retaining wall built encroaching on public route at rear of site. County still discussing, Alwyn Gruffydd is pressing for action. *FV to write in support of enforcement.*

Dendrochronology: FB confirmed she had written on behalf of CCT in support of the project. *FV to send short letter to Margaret Dunn confirming interest of Bethan Rees Jones and Dewi Williams in helping with project.*

4. **Landlord's duties:**

Lightning conductors: FV checked with architect Andrew Arrol. He explained that it is hard to achieve a good earth on rock, earthing conditions can vary with time of year. *FV to check maintenance fund after completion of replacing window locks, and commission upgrade of lightning protection if funds permit.*

Window locks: FV obtained details of locks recommended by insurer: too large to fit on frames. Company that installed windows has gone into liquidation. Window manufacturer Crittall advised of suitable type of replacement locking handle. FV has found supplier, obtained quote and placed order, and informed insurers of reason for delay. *FV & Graham Johnson to fix locks*

Slipped slate on south transept west slope: FV has asked Chester Masonry Construction to refix this. If they decline (is this still a Latent Defect or, by now, maintenance?) *FV to ask Stormflex to secure it, at cost of circ £90- £120. FV to remind CMC of remaining Defects to be rectified.* (Back door escape bolt, front door bolt receiver, iron rod protruding from ground on north side of church)

5. **Gardens:** Lyn Jones reported that Gareth Hughes had tried to see Cartrefi Cymru's Eric several times unsuccessfully. *Gareth will get Eric's mobile, to discuss garden development.*

6. **Tannery:** FV has not yet written to Conservation Officer or Enforcement officer about delay in developments at tannery. NB Enforcement officer has retired. Bethan Rees Jones advised county's top legal officer is Dilys Philips. *FV to copy previous correspondence to her, and ask what they are doing .*
7. **Peniel:** Bethan Rees Jones reported: Peniel's engineers Datrys withdrew when Cadw's Jill Fairweather wanted a slate coping above the east (main) gable, as this raised question of how to support coping, state of existing timbers at this end of the roof, condition of slating of whole roof. Jill Fairweather further refused to consider a glued method of securing existing slates. Peniel had raised 50% match-funding for Cadw grant of 50%, but Peniel was not confident of raising more matchfunding to cover these further works. Insurance surveyor warned Peniel two years ago of dangerous condition of roof. September 2008 slate fell. Trustees decided to close chapel and return funds. Bethan Rees Jones persuaded Peniel instead to write to funders asking if they would be willing to allow transfer of funds to new body if transfer of Peniel to suitable body is possible. Welsh Religious Buildings Trust has expressed interest, meeting between Peniel and WRNT to be held 23/01/09. Eric Edwards (Peniel's architect) to be signed off by Peniel. Bethan Rees Jones has asked Rev Eric Edwards to CCT state at meeting that CCT will help in any way it can. *FV to write to Peniel and WRBT to confirm support.*
8. **CCT's Sales:** Elsbeth Thomas reported that the new booklet has been supplied to the Tourist Information Centre & Browser Bookshop. *Elsbeth & Lyn to count numbers of Notelets & keyrings & other leaflets remaining and let FV know before AGM.*
9. **End of Trading Year accounts:**
Bethan Rees Jones went through FV's accounts of her expenses over the year in connection with completing the final account for the church repair/conversion project, acting as landlord's agent, and general CCT activities; and moneys received by FV and handed to treasurer . Trustees agreed payment of FV's expenses.
Lyn Jones handed accounts to FV for typing up and inclusion in financial reports for AGM, Companies House and Charity Commission. *Action: FV*
10. **Cob Bicentenary Celebrations:** Jean Edwards noted that there is to be a Pageant held late in 2011. *Bethan Rees Jones to remind Selwyn Hughes of need to hold another. Bethan to talk to Tony Vowell, Gwynedd's Tree Officer, re state of trees and flagpole on top of Ynys Madog.*
11. **Any Other Business:** Re Cartrefi Cymru's letting of meeting room to unrelated groups & lease terms. Now Memorial Hall repairs are complete and that building is available again, CCT must not allow tenants to let the meeting room in the church for "Memorial Hall-type" activities. *FV to enquire politely, remind them.*
12. **Next Meeting: Thursday 26th February in Former Church**
Trustees at 6.15
AGM at 7.00
Bethan Rees Jones and Graham Johnson to step down, willing to be re-elected.
Bethan Rees Jones willing to stand as chair
Lyn Jones willing to stand as treasurer
Frances Voelcker willing to stand as secretary