

Cyfeillion Cadw Tremadog

Registered Charity no. 1006196

Limited Liability Company registered in Britain no. 2660688

Meeting of the Governing Body 08/11/12

DRAFT

Present

Dewi Williams, Co-chair

Bethan Rees Jones

Lyn Jones

Elsbeth Thomas

Apologies

Gareth Hughes

Jane Johnson

Graham Johnson, Co-chair

Carol Hayes

Alwyn Gruffydd

Frances Voelcker, secretary

1. Apologies: Graham Johnson & Jane Johnson sent their apologies (other commitments); Gareth Hughes is unwell; Dewi Williams took the chair.
2. Minutes Trustees' meeting of 14/07/11: *proposed correct*: Elsbeth Thomas;
seconded: Lyn Jones
3. It was noted that there has been no formal meeting in which Minutes were taken since July 2011, other than the AGM in February 2012. However, trustees had met to make practical arrangements in support of Open Days, Tremadog 200 celebrations and follow-up events; expenditure regarding repairs and alterations to the historic clock were agreed without a meeting by distribution of supporting documents and phone calls (see item 5iii below).
4. Matters arising:
 - i.) *Lleifior* – Alwyn Griffiths confirmed that these houses still do not have full planning consent regarding the Highways.
 - ii) *Ash Tree* – Frances Voelcker reported that she had called with the Tree report at the end house in Church Street but no-one was at home. Alwyn Gruffydd proposed she scan the relevant pages for the householder. *Agreed*
5. Church property: Frances Voelcker reported that
 - i) Cycle of routine annual servicing/maintenance work continues. Despite chasing, neither second Lift service nor annual electrics safety check has taken place this year, so these have now been arranged for December, to fall into next trading year. Due to other commitment and recently to Gareth Hughes being unwell, Frances Voelcker is still managing property without a deputy.
 - ii) Rent revue: Cartrefi Cymru accepted the rent increase from £10,000 to £11,000 p.a. have been paying the increased rent since October 2011.
 - iii) Clock: Smiths of Derby completed the installation of the electric drive clock in December 2011; Pat Harper lent the trust £3,000 towards the cost of the clock alterations, to be repaid in 2 years. He returned the repaired historic clock on a new display stand he had made of oak grown from an acorn from

the Tremadog Nursery. The clock mechanism can now be seen in safety by the general public.

The Trustees held a small tea party in honour of Pat Harper on 4 August 2012.

- iv) Pat Harper is eager that the lower walls of the tower be lined with plasterboard to tidy it up, and has offered to donate £120 towards the cost of £620 quoted by Glyn Owen Plasterer, of Tremadog. Agreed: FV to authorise this work and write to Pat Harper to accept the donation with thanks.
- v) External light at the east end has been vandalised; also the two lights fixed on the east gable have filled with rainwater. Agreed FV to arrange to get the vandalised light moved to a higher position where it cannot be reached, and to get the other lights sealed or replaced by the electricians at no charge.

6. It was agreed that FV should prepare a Minute of Record re Clock and Pat Harper's support over many years, for display in the tower room.

7. Open Days & Tremadog 200

- i) The spring garden clean up was on 19 May 2012, the Spring Open Day was held on 20 May. It was very quiet, with only one or two supporters calling by.
- ii) The Autumn Open Day was held as part of the Tremadog Fair on 1 September 2012. Advance publicity about the newly-installed clock display brought in over 70 visitors.

8. Gardens

- i) Blocked rainwater gully at E end of church on NW side: Quotes were obtained from GEWS and Munun 'Ma. Munud 'ma were the lower cost. They rodded drain, found no outlet. Quote to dig out new drain to ditch with proper access points at junctions from all gulleys on north side: £1,620 including VAT. Agreed: FV to put this in hand.
- ii) The grass on the N side and W of the church is full of docks and dandelions. FV to look into selective weed killer + seed next spring.
- iii) Tremadog Roman kiln rubble deposited at E end of church: FV to ask if community service (probation) could help with using this to build low earth retainers on the south side of the church for planting up.

9. Flag: Following liaison between the Porthmadog Town Council, the community regeneration officer Pryderi ap Rhisiart and Frances Voelcker on behalf of CCT, Madocks' Flag is the central one on the new roundabout near the SW entry to Tremadog.

10. Association of Preservation Trusts UK. CCT did not pay subs in 2011 as the APT was inactive in Wales but it has revived and recently held discussions with Cadw and Lottery so that CCT may derive benefit (training, VAT advice, eligibility for grants, networking with other trusts to campaign). *Agreed: pay 2012 subscription of £75.*

11. Tannery: To arrange in New Year to meet David and Julie Jones, Rock Engineering FV & Bethan; also FV to contact Aled Davies Chief Planning Officer and Gwynfor Roberts, Conservation officer. (Note: Gwynfor Roberts has retired. His deputy is Eryl Williams)

12. Peniel: Bethan Rees Jones reported that she had spoken with Gruff Owen Welsh Religious Buildings Trust (who now own Peniel Chapel). No money, so no progress.
13. New Booklet published with ISBN Number. Elsbeth has delivered to TIC, Welsh Highland Railway and Ffestiniog Railway, Browsers Bookshop. Lyn reported that Browsers, Ffestiniog and TIC have paid. Elsbeth will check with Welsh Highland. FV reminded Elsbeth to count stock ready for year-end report. FV has sent both new editions to the copyright libraries.
14. Sec's expenses. These were presented and agreed to be paid. (£5.54 for general trust costs, plus £20.24 in connection with maintaining the property)
15. FV tabled a spreadsheet showing cashflow for the former church property this year; due to delays by boiler engineers and Lift engineers in carrying out their services with the 12 month period, they were lower than expected; and together with the rent increase, FV recommended that the trust repay the whole loan from pat Harper. Agreed.
16. Webhosting fee: Due to the change in host, two years fee were due – 2011 and 2012: Agreed
17. Any Other Business
 - i) Carol Hayes was reassured that liability is limited to £5.00 provided trustees attend meetings and operate diligently and correctly.
 - ii) FV to apply to Rebecca Trust + Town Council before end Nov re plasterb'd stonework
 - iii) Alwyn Gruffydd expressed thanks from Tremadog 200 for allowing use of church grounds for easter egg hunt (due to very bad weather)
 - iv) Madock Arms Hotel to be auctioned 125k reserve price
 - v) Tremadog 200 to approach Brodanw estate re TownHall for a reduction from 12k p.a . rent sought, so at least it could be used not empty.

AGM Provisional date 26 Feb 2013