

Cyfeillion Cadw Tremadog

Registered Charity No 1006196
Limited Liability Company Registered in Britain 2660688

Annual General Meeting 2017/2018

held 25/02/19 in the Former Church, Tremadog

Present

(Trustees)
Dewi Williams (chair)
Gareth Hughes
Elsbeth Thomas
Lyn Jones

Apologies

(Trustees)
Bethan Rees Jones (unwell)
Jane Johnson (unwell)

Aled Griffith

Officers

Frances Voelcker, Secretary

Visitors

Alwyn Gruffydd

1. Chairman's Welcome & Apologies. Dewi Williams chaired the meeting.

2. The Minutes of the previous AGM held 26/02/18 were presented by the Chairman in Welsh and English. The Minutes were agreed correct, *proposed*: Lyn Jones, *seconded*: Elsbeth Thomas.

3. Chairman's report.

The chairman Dewi Williams presented his report in Welsh. The English version was tabled. It was noticed that a sentence in the Welsh version is missing in the English version. There is also one word 'dirwy' that should be replaced by 'gosb' in Welsh. Subject to these changes, *Trustees accepted the report, and agreed that it should be signed by the Char on their behalf.*

4. Financial Report.

Frances Voelcker apologised that the final balance showing the abbreviated accounts in the form required by Companies House as CCT is both a charity and a Limited Liability Company are not yet ready. Each of the bank accounts has been closed and new accounts opened as required by HSBC. The flow of money through these accounts has been recorded and reported by Lyn, and opening and closing accounts correspond with payment received and made. The book stock has been counted by Elsbeth and its current value is correct. However Frances could not balance the accounts, and could not see why. She asked Bleddyn Hughes of Laud Meredith for help, but he is now away on holiday. Frances asked that the trustees authorise Dewi Williams as chair to sign the accounts once they are complete and formatted correctly. *Trustees agreed this unanimously.*

5. Trustees

- I have noted that Bethan and Elsbeth were willing to be re-appointed: but why? Bethan was re-appointed last year. It should have been Dewi Williams and Gareth Hughes that stood down. Both were willing to be re-appointed. This was agreed unanimously.
- Elsbeth Thoimas reported that Jane Johnson had asked the trust to accept her resignation, as she has increasing health problems. Trustees asked Frances to send Jane a note of thanks and good wishes.

6. Officers

- The Treasurer, Lyn Jones, agreed to stand for re-appointment.
- The Secretary, Frances Voelcker, agreed to stand for re-appointment.
- The Chair: Dewi Williams agreed to stand for re-appointment as chairman.
All were proposed to be reappointed: Agreed unanimously

7. New Trustees

Elsbeth Thomas agreed to approach her neighbour again about becoming a trustee. (Keith 'Tan')

8. Former Saint Mary's Church Property – maintenance & upgrades

Frances Voelcker reported on the regular cycle of maintenance and safety checks: under the terms of the lease many of these are now carried out by the tenants. The Trust still has to arrange and pay for the annual checking of the lightning protection system; maintaining gutters, downpipes and the rainwater drains; the annual service of the clock and bell; the condition of external walls, doors and the east window. While the grass is cut by the tenants, the trust has to needs to clear rubbish in general and especially from the water course, and to maintain the health and safety of the trees.

i. Frances proposed arranging a work day after Easter, with a litter pick. She mentioned that when speaking to the Dyffryn Madog Young Farmers recently, they were concerned about plastic waste and willing to help in a litter pick. *Trustees agreed to this*

ii. Frances will also contact Aled Griffiths about checking the condition of the tower room, and replacing and refixing a mesh that has fallen from one of the tower room louvres.

iii. BEST, the lightning protection company have asked CCT to sign up to annual servicing at a fixed price for three years. They do not ask for payment up front. *Trustees agreed to this*

9. Tenancy

The tenants Ffestiniog Travel have not arranged an electrical safety test of the installation this year as Falconers (who installed the system and have maintained it) have ceased trading. Frances proposed checking with the person formerly at Falconers who usually did the work if he is now self-employed; or, who he could suggest, and passing this information to Ffestiniog Travel. *Trustees agreed to this*

10. Fundraising Materials

Elsbeth Thomas continues to distribute booklets to various outlets. The booklets are sold via Ffestiniog Railway, Welsh Highland Railway, the Maritime Museum and Browsers Bookshop. The number of sales is tailing off.

11. Website

Frances Voelcker advised that she has added a few more documents to the website. Andy Jones has submitted no invoice for his services this year.

12. Elisabeth Beazley's death

Frances reported that when she wrote to Elisabeth Beazley's address in November 2018 to ask her if she would renew the Standing Order by which she has made a donation to CT for many years, she received a reply from Elisabeth Beazley's nephew James Beazley to say that she had died in June 2018 aged almost 95. *Trustees asked Frances to send a card to James Beazley with their sympathy.*

13. New visiting arrangements

Frances confirmed that she has written to both Cadw and HLF to tell them that visits to the former church property will be by prior arrangement, and has put this information onto the website.

14. Grants

Frances reported that she had applied in October to the Rebecca Trust and received £100; and in January to the Porthmadog Town Council, and again received £100. Trustees asked Frances to send a note of thanks to each.

15. Any Other Business

Frances Voelcker reported being contacted by Bob Griffith, who has been contracted by the County Council to develop community woodlands, and wants local contacts. She suggested several Tremadog bodies to him, and referred him to Alwyn Gruffydd. Alwyn reported that the Dewi Sant Race will be held in the Nursery on March 1.

(Next Meeting of Trustees will be Monday 10 June at 6 p.m.)